

LEGISLATIVE FACT SHEET

DATE: 12/22/17

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: _____

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: RSkalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Background

On an annual basis, the City of Jacksonville (City) applies to the Florida Inland Navigation District (FIND) for grant funding for specific waterways-related projects through their Waterways Assistance Program. These FIND grants are available to all communities in Duval County. PRCS reaches out to the Cities of Atlantic Beach, Neptune Beach and Jacksonville Beach for their potential projects. FIND grants fund both the design and construction phase of projects as well as acquisition projects. The project development costs are shared 50% by FIND and the 50% by the City, with exception of acquisition projects which are 25% from FIND and matched by 75% from the City. Internal Public Works fees for these projects are an ineligible expense for reimbursement through FIND.

The PRCS Department develops a list of potential projects and presents this list to the Jacksonville Waterways Commission. The Waterways Commission makes final recommendation to the City Council. The City's 2018 grant recommended applications include the following projects: Tillie Fowler Kayak Launch construction (Council District 14), Palms Fish Camp Floating Docks Construction (CD 2), Jacksonville Zoo Dock Design (CD7), Liberty Street Basin Design (CD7), Sisters Creek Kayak & Fishing Access Design (CD 2), Alimacani Park Improvements Design (CD2), Bert Maxwell Dredge Design (CD 8), Goodby's Creek Dredge Design (CD 5), Castaway Island Dredge Design (CD 13), Riverview Park Boat Ramp Design (CD 8), Ribault River Preserve Fishing Structure Design (CD 8), Exchange Club Island Park Development Design (CD 1) and Chowder Ted's Property Acquisition (CD 2). An alternative grant application project includes Reed Island Dock & Development Design (CD 2) in case the acquisition property is no longer available.

These thirteen (13) grant applications total \$3,360,000.00 (\$1,400,000.00 reimbursable from FIND and \$1,960,000.00 from City's matching including internal engineering fees). The alternate grant application totals \$224,000.00 (\$100,000.00 reimbursable from FIND and \$124,000.00 from City's match including internal engineering fees). If these applications are awarded by FIND, legislation will be needed to execute the grant agreements and amend the CIP plan.

Recommended Action

The Parks, Recreation and Community Services Department (PRCS) respectfully request Legislation to apply for thirteen (13) FY18 Florida Inland Navigational (FIND) grant projects and one alternate FIND grant project.

APPROPRIATION: Total Amount Appropriated \$3,360,000.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: Florida Inland Navigation District	Amount: \$1,400,000.00
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Grant Capital Projects (interest)	Amount: \$1,960,000.00
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These 13 FIND grant applications total \$3,360,000.00 (\$1,400,000.00 reimbursable from FIND and \$1,960,000.00 is City's match including internal engineering fees). If these applications are approved by FIND, the grant agreements will need legislation and the CIP plan will need to be amended to include these projects. FIND grants fund both the design and construction phase of projects. The project costs are shared 50% by FIND and the 50% by the City, except acquisition projects which are 25% from FIND and require 75% match from the City. Internal Public Works fees for these projects are an ineligible expense for reimbursement through FIND. Grant agreements allow two years to complete the project and the City can request one additional year, if needed. Upon completion of the two construction projects, City staff will take over maintenance responsibilities of the new facilities. The new design projects will require future construction funding.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Emergency? Yes No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Authorizes applications by Brian Burket in Parks, Recreation and Community Services

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

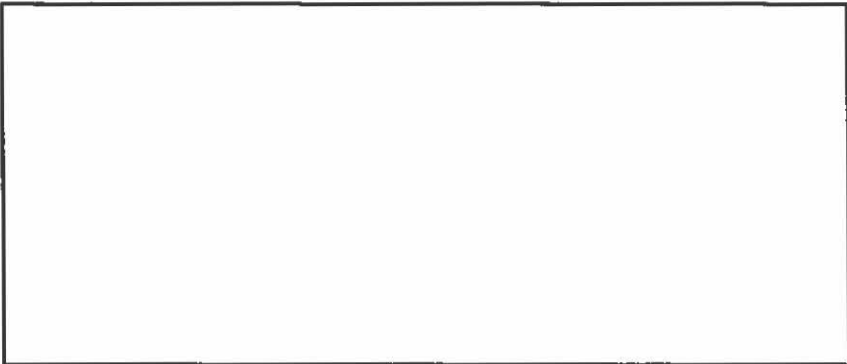
Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: **Yes** **No**

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?




Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services..

Division Chief: 
(signature)

Date: 12/21/17

Prepared By: 
(signature)

Date: 12/21/17

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

(Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: _____
(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED